**[L.P Miles Elementary School]**

**Date: [November 7, 2019]**

**Time: [3:30pm]**

**Location: [L.P Miles ES Media Center]**

1. **Call to order:** The meeting was called to order at 3:34pm
2. **Roll Call**

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| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | Thalise Perry | Present |
| **Parent/Guardian** | Leslie Austin | Present |
| **Parent/Guardian** | Marquita Hixon | Absent |
| **Parent/Guardian** | Vacant |  |
| **Instructional Staff** | Arissa Camp-Glover (Chairperson) | Present |
| **Instructional Staff** | Chaquetta Walker (Secretary) | Present |
| **Instructional Staff** | Dr. Karen Hood (Vice Chairperson) | Present |
| **Community Member** | Kenneth Hill | Present |
| **Community Member** | Rhonda Morgan | Present |
| **Swing Seat** |  |  |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** [Yes]

1. **Action Items** *(add items as needed)*
	1. **Approval of Agenda:** Motion to approve agenda made by: **Dr. Hood**; Seconded by **Leslie Austin**

**Members Approving:**  Camp-Glover, Austin, Hood, Walker, Morgan

**Motion Passed**

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: **[Walker];** Seconded by: **Austin**

**Members Approving:**  Camp-Glover, Austin, Hood, Walker, Morgan

**Motion Passed**

1. **Discussion Items**
	1. **Discussion Item 1**: School Needs/PAWsitive behavior to focus on Social Emotional Behavior
		1. PAW Bucks, game truck, movie with popcorn, Kona ice, Lunch with administrator, Cascade skating rink field trip, Dave & Busters or Main Event field trip, bounce house
		2. Benchmark recognition
		3. STAR recognition
		4. F & P recognition
	2. **Discussion Item 2**: Family Engagement and Communications Advisory Committee (first meeting Mon. Nov. 18, 2019 at 3:30pm).
		1. APTT check off list for parents who attend (for incentives)
		2. Surveys given during APTT and to be analyzed on Nov. 18
		3. Provide certificates for attending parents
		4. Provide popcorn & Gatorade for students held in the gym during APTT
		5. Mr. Kenneth Hill volunteered to assist
		6. Ms. Khalea Moore (Parent Liaison) has been recommended to participate
		7. Ms. Rhonda Morgan volunteered to assist
		8. Chairperson Camp-Glover
	3. Goals of Family Engagement and Communication Advisory Committee
		1. Type 4 Learning at Home- To provide quarterly parental workshops to assist with the academic focus with-in the school as well as outside during the 2019-
		2. Type 6 Collaborating with Community – To develop a community fair that will include health screening, food banks, application training, etc.
	4. Austin approved to establish the Family Engagement Committee. Seconded by K. Hill.
2. **Information Items**
	1. **Principals Report- Principal Perry will provide data (STAR, F & P, Reading & Math interim assessments) and share at next meeting on December 12, 2019.**
	2. **Upcoming School Events- APTT Night, November 14, 2019**
3. **Announcements**
	1. **Next meeting December 12, 2019 3:30pm**
4. **Adjournment**

Motion made by: **K. Hill**; Seconded by: **Leslie Austin**

**Motion Passed**

**ADJOURNED AT** [4:44pm]

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**Minutes Taken By:** [Chaquetta Walker]

**Position:** [Secretary]

**Date Approved:** [November 7, 2019]